

**APPLETON CITY COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 28, 2024**

Pursuant to due call and notice thereof, a public hearing for the Schlieman Avenue Underground Utility Project was held on Wednesday, February 28th, 2024 in the Old Library Meeting Room at the Appleton Civic Center.

Council Members Present in Chambers: Justin Koepp, Al Oyen, Stacey Raddatz, Vanessa Lhotka-Meyer & Dan Enke

Council Members Absent: None

City Staff Present in Chambers: John Olinger – City Administrator, Emma Haugen – Clerk/Treasurer & Cody Thomson-Appleton Police Officer

Public Present in Chambers: Bob Schlieman & Michael Weber – APEX Engineering, Randy Henneberg, LaVonne Syltie, Fletcher Syltie, Judy Richards, Robert Richards, Larry Johnson, Steve Mlnarik, Tom Watson, Larry Rebman, Marlys Mahoney, Theresa Bachmeier, Mitch Fett, Brian Wojtalewicz, Rev. Herbert Rotunda, Chad Syltie, Randy Debner, David Cooksley, Donna Cooksley, John Pfaff, William Hanson, Ann Hanson, Josh Larson and Donald Fischer

Mayor Koepp opened the public hearing at 5:30 p.m.

- I. Bob Schlieman from APEX Engineering gave a presentation that highlighted the project area, project needs, proposed improvements, estimated project cost, project financing/assessment methodologies, estimated cost sharing, estimated assessment terms, funding and estimated project schedule.
 - a. Estimated Project Cost: \$3,877,400.00 includes total project bid and engineering costs both for the project and for the Rooney & Behl improvements that were previously planned
 - b. Project Financing/Assessment : Each parcel that benefits from the project, which means that the property is served from a water service on Schlieman Avenue, will be assessed \$6,00.00.
 - c. Cost Sharing: Assessments will pay for \$366,000.00/9.4% of the project. The remaining \$3,511,400.00/90.6% will be paid with city utility rates and loans and/or grants.
 - d. Assessment Terms: 15 or 29 year terms with 3%-5% interest. This is not set in stone and will be finalized once all funding sources have been accounted for.
 - e. Anticipated Project Schedule:
 - i. March 2024 – Award Contract
 - ii. Summer 2024 to Summer 2025 – Construction
 1. October 2024 – Substantial completion
 2. June 2025 – Final completion with final lift of pavement
- II. At the conclusion of the presentation, residents and council were given a chance to ask questions about the project.
- III. **Adjournment:** A motion to close the public hearing and adjourn the meeting was made by councilmember Lhotka-Meyer and seconded by councilmember Enke. After a call for discussion and hearing none, Mayor Koepp called for a vote. All voted in favor and the motion passed. Meeting was adjourned 6:42 p.m.

Emma R. Haugen, Clerk/Treasurer
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