

**SWIFT COUNTY REGULAR BOARD MINUTES  
MARCH 5, 2024**

Chairman P. Peterson called the meeting to order at 9:00 AM. The Pledge of Allegiance was recited.

All members were present.

Also present: County Administrator Tesa Tomaschett, Trista Nelson, Human Resource Coordinator Marlene Molden, County Engineer Tyler Baumchen, Parks, Drainage, and Wetland Supervisor Kody Fossum, and members of the public.

There were no citizen comments.

Chairman P. Peterson asked if there were any changes to the agenda, there were none.

Commissioner E. Pederson moved, and Commissioner Mahoney seconded to approve the agenda. The motion carried unanimously.

- Consider approving February 20, 2024, board minutes.
- Consider approving the February 6, 2024, amended board minutes.
- Consider approving the 2023 County Feedlot Officer Annual Report.
- Consider approving Resolution 24-03-23: Resolution Accepting Award from FEMA for Hazard Mitigation Assistance
- Consider Approving Letter of Support for the DEED Childcare Economic Development Grant

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve the Consent Agenda. The motion carried unanimously.

Commissioner Rudningen asked if the warrants report could be attached to the minutes to eliminate future errors. Trista reported that the process will be changed for future minutes.

Commissioner warrants are as follows:

County General Revenue	163,078.92
Solid Waste Fund	28,131.83
County Road & Bridge	742,223.93
Human Services	70.00
County Ditches Fund	11,405.22
County health insurance	1,064.85
State Fund	1,791.00

<u>Vendor Name</u>	<u>Amount</u>
Abdo Financial Solutions LLC	34,042.36
American Door Works	17,076.00
Catalis LLC	4,390.00
Central Specialties Inc	148,992.51
City Of Appleton	9,664.26
Country Pet Foods	6,145.65
Dooley Petroleum, Inc.	2,343.39
Houston Engineering Inc	5,345.25
John Deere Financial	12,467.93
Kandiyohi County Auditor Treasurer	10,005.22
Kerkhoven Banner	13,894.26
Pemberton Sorlie Rufer & Kershner PLLP	6,037.86
Rinke Noonan	18,661.00
Southwest Initiative Foundation	3,300.00
Swift County GROW	2,500.00
Tinjum Appraisal Company Inc	10,000.00
Titan Machinery	6,815.30
Treasurer, Appleton Township	27,574.48
Treasurer, Benson Township	34,535.54
Treasurer, Camp Lake Township	21,124.01
Treasurer, Cashel Township	25,326.69
Treasurer, Clontarf Township	13,155.26
Treasurer, Dublin Township	30,842.91
Treasurer, Edison Township	22,180.29
Treasurer, Fairfield Township	24,992.42
Treasurer, Hayes Township	34,170.71
Treasurer, Hegbert Township	19,915.62
Treasurer, Kerkhoven Township	32,599.15
Treasurer, Kildare Township	23,672.98
Treasurer, Marysland Township	21,224.99
Treasurer, Moyer Township	23,147.70
Treasurer, Pillsbury Township	37,557.16
Treasurer, Shible Township	20,817.16
Treasurer, Six Mile Grove Twp.	21,779.57
Treasurer, Swenoda Township	22,556.30
Treasurer, Tara Township	22,097.30
Treasurer, Torning Township	48,218.51
Treasurer, West Bank Township	28,596.25
Waste Management Of WI-MN	10,521.92
Widseth Smith Nolting & Assoc Inc	39,744.49
52 Payments less than \$2000	29,733.35
<b>Final Total:</b>	<b>947,765.75</b>

Commissioner Rudningen moved, and Commissioner E. Pederson seconded to approve the Commissioner Warrants. The motion carried unanimously.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to approve the review of February 29, 2024, paid Auditor Warrants. The motion carried unanimously.

HR Coordinator Marlene Molden reported that an offer has been made to fill the Auditor Treasurer position contingent on approval of salary grade 21, step 4 which is \$46.94 an hour. Once the acceptance letter is signed then the name will be released.

Commissioner Rudningen moved, and Commissioner Mahoney seconded to approve grade 21, step 4 for the Auditor-Treasurer salary. The motion carried unanimously.

Commissioner P. Peterson opened and read aloud the four bids that were received for the rental of Swift County's agricultural land. This rental is for a three-year term.

- Arnold V. Pagel/Alan D. Pagel: \$205/acre at 56 acres for \$11,480.00/year
- Caleb Darrel Henry: \$222/acre at 56 acres for \$12,432.00/year
- Logan Golden: \$300/acre at 56 acres for \$16,800.00/year

- Ryan Jensen: \$152.50/acre at 56 acres for \$8540.00/year

The agreement was presented to the board for review. The County Attorney has already approved it as is.

Commissioner Hendrickx moved, and Commissioner Mahoney seconded to approve Logan Golden bid for \$300/acre at 56 acres for \$16,800.00/year for Swift County's agricultural land rental. The motion carried unanimously.

Swift County Soil and Water Conservation District Manager Andy Albertsen gave a Soil and Water Conservation update on projects that were completed last year in 2023 and also presented to the board the 2024 project plans. Albertsen requested approval from the board for the Upper Minnesota River Watershed Joint Powers Collaboration.

Commissioner Mahoney moved, and Commissioner Rudningen seconded to approve the Upper Minnesota River Watershed Joint Powers Collaboration. The motion carried unanimously.

Carrie Bendix shared with the board a presentation of Counties offering a Summer Internship Program and that there are many options on how that would look and what it all entails. The board decided to bring it to the ETO Committee to work on a program to fit Swift County's needs.

Vicky Holthaus and Annette Storm with Abdo Financial Solutions presented to the board the Work Plan from the Process Evaluation for the County's Financial Department.

Kody Fossum reported on the Appleton Project/OHV Park expansion. The appraisal has been completed on a 250-acre parcel from Larson Gravel & Land Co., Inc. The appraisal came in at \$575,100. Kody presented a purchase agreement between Larson Gravel & Land Co., Inc. and The Appleton Project to purchase 250 acres, Parcel ID: 01-0001-000, for the price of \$500,000. Grant in Aid, which is MN State funds, will pay for this purchase. More Grant in aid will be used for future development into an expansion of the OHV park. The Appleton Project will be the fiscal agent for the project.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to approve the Purchase Agreement between Larson Gravel & Land Co., Inc. and the Appleton Project. The motion carried unanimously.

County Engineer Tyler Baumchen requested approval from the board to purchase two Tandem Trucks that are budgeted for the 2024 and 2025 fiscal years from ISTATE Truck Center with the lowest bid. Baumchen received the following quotes.

- Nuss Truck & Equipment for \$282,116.53 with Towmaster delivered price and \$278,926.53 with J-Craft delivered price. These prices include the trade-in quote of \$60,000.
- ISTATE Truck Center for \$269,635.94 with Towmaster delivered price and \$266,445.94 with J-Craft delivered price. These prices include the trade-in quote of \$60,000.
- Truck Center Companies for \$293,507.54 with Towmaster delivered price and \$290,317.54 with J-Craft delivered price. These prices include the trade-in quote of \$42,000.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approve the 2024 Western Star Tandem Truck purchase from ISTATE Truck Center for \$269,635.94. Staff will assign the funds in highway reserves from the 2024 budget to the 2025 budget if the truck isn't delivered by year-end. The motion carried unanimously.

Commissioner Hendrickx moved, and Commissioner Rudningen seconded to approve the 2025 Western Star Tandem Truck purchase from ISTATE Truck Center for \$269,635.94 to be paid from Highway reserves unless approved in the 2025 budget. The motion carried unanimously.

County Engineer Baumchen brought to the board that they are in need of a new sign truck. They priced out a new one which is not affordable so are asking if they can purchase a used one off MinnBid which currently has two Sign Trucks available.

Commissioner Rudningen moved, and Commissioner Hendrickx seconded to approved to spend up to \$75,000 of Highway's reserves to bid on a used Sign Truck. The motion carried unanimously.

EMS Address Sign Installation bidding documents were presented. Bids will be accepted until March 27th, 2024 at 10:00 AM at the Office of the County Administrator. The anticipated award date is April 2nd, 2024 with a project completion date of October 31, 2024.

Commissioner Rudningen moved, and Commissioner Mahoney seconded to approve the Advertising for Bid for EMS Address Sign Installation. The motion carried unanimously.

Commissioner Mahoney reported on the Personnel Committee, VSSA, and County Township Meetings. Commissioner E. Pederson reported on the Township and Historical Society Meetings. Commissioner Rudningen reported on the Prairie Lakes Youth Program, Extension, and Township Meetings. Commissioner Hendrickx reported on the Legislative Conference, Health & Human Services, AMC Board Meetings, and the work session with County Attorney Danielle Olson. Chairman P. Peterson reported on the work session, Prairie Five, HRA, and the Township meetings.

Administrator Tomaschett reported on Emergency Manager Bill McGeary retiring in April. The employee pizza party on March 19th. Abdo Financial Solution. Tomaschett also reported that during the meeting the Auditor-Treasurer candidate Katie Foley did sign the paperwork to accept the position.

There was no other business.

The board meeting adjourned at 10:58 AM.

WITNESSED:

Peter Peterson, Chair

ATTEST:

Tesa Tomaschett, County Administrator

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